Notice of Violation

(3AAC 304.525)

This form, all information provided and responses are public documents per Alaska Public Records ACT AS 40.25

Date: 12/24/25

License #/Type: 362 Club

Licensee: BPO Elks Lodge #1615

Address: 301 N. First St., Petersburg, AK

DBA: BPO Elks Lodge #1615

AMCO Case #: 25-1954

This is a notice to you as licensee that an alleged violation has occurred. If the Alcoholic Beverage Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

On 12-16-25 an inspection was conducted at your establishment. On-duty server L.E. Odegaard was asked to provide proof of current server training. She provided TAP card, #169544, which had expired on 10-27-25. Ms Odegaard was told to stop serving alcoholic beverages until she could provide proof of current server training to an Alcoholic Beverage Control board representative. She was issued a citation.

Your attention is directed to AS 04.21.025: Alcohol server training and AS 04.16.150: Licensee responsible for violations; both are $250.00 fines and subject to further actions administered by the ABC Board

Prior disciplinary history within the past 5 years:

None

You are directed to respond in writing to this Notice of Violation within 10 days of receipt to explain what action you have taken to prevent a re-occurrence of this violation. FAILURE TO RESPOND TO THIS NOTICE OF VIOLATION WITHIN 10 DAYS MAY RESULT IN YOUR APPEARANCE, EITHER IN PERSON OR TELEPHONICALLY, BEFORE THE ABC BOARD AT THEIR NEXT REGULARLY SCHEDULED BOARD MEETING.

***Please send your response to the address below and include your alcohol license number in your response.**

3 AAC 304.525 (B) provides that upon receipt of a Notice of Violation, a licensee may request to appear before the Director and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice and the Director must grant an appearance within ten days after receipt of a request. A Licensee shall respond, either orally or in writing, to the Notice.

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hamilton

Received by:

SIGNATURE: F.R. HAMILTON

SIGNATURE:

Delivered VIA: Mail

Date:

updated 04/07/2025

Tracking #: 7021 0950 0001 6766 5140

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ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

RECEIVED
JAN 12 2026
Dept. of Commerce
AMCO

Issuing Investigator: J. Hamilton

SIGNATURE: F.R. HAMALTON

Delivered VIA: Mail

Received by: Jesse Cook

SIGNATURE:

Date: 1/8/2026

updated 04/07/2025

Tracking #: 7021 0950 0001 6766 5140

PETERSBURG ELKS LODGE NO. 1615

BENEVOLENT AND PROTECTIVE ORDER OF ELKS

P.O. Box 609
Petersburg, AK 99833-0609
907-772-4601 Office / 907-772-4602 Fax

January 7, 2026

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave., Suite 1600
Anchorage, AK 99501

Alcohol Liquor License #362

Alcohol & Marijuana Control Office,

On December 16th, 2025 an inspection was conducted at our establishment and our server's TAP card was expired. The House Board discussed how we can prevent this from happening again in the future and the conclusion is as follows. At the beginning of every year the Employee Liaison goes through the binder of cards and creates a list of employee's who expire in that year and put that list in the front of the binder. The Employee Liaison has a monthly check list of things that need to be reviewed, or looked into, such as valid TAP's cards, Food Handlers Cards, ect. So at the first of every month the list is checked to insure the employee's cards are current.

We apologize for this oversight. Thank you for your time.

Jerod Cook
Employee Liaison
Petersburg Elks Lodge 1615

RECEIVED

JAN 12 2026

Dept. of Commerce
AMCO